



Thank you for your interest in having your event at the UT Gardens! The UT Gardens provides a beautiful and unique outdoor event experience for you and your guests on your special day.

There are several beautiful venues within the UT Gardens available for outdoor ceremonies including the Beall Family Rose Garden, the McIlwaine Friendship Pavilion, the Holly Room and Gazebo, the Children’s Garden, and the Tranquility Hosta Garden.

Prices do not include chairs or tables or other site fixtures with the exception of the Children’s Garden.

Hourly Rates:

Children’s Garden, Holly Room, Friendship Plaza, Tranquility.....2 hour minimum.....\$250
Each additional hour \$125

McIlwaine Pavilion or Beall Family Rose Garden.....2 hour minimum..... \$430
Each additional hour \$215
Amenities included: Reserved sign, access to indoor restrooms, 30 minute set-up & 30 min breakdown.

Special Wedding Package:

McIlwaine Pavilion AND Beall Family Rose Garden.....4 hour minimum\$1200
Each additional hour \$215
Amenities included: Reserved sign, access to indoor restrooms, 30 min set-up & 30 min breakdown, bridal party changing room, photography fee waived, one hour rehearsal on-site (based on availability).

Micro Wedding:

Up to 1/2 hour in any location. Less than 15 people\$100

Saturdays in May and June are reserved for 4+ hour events only.

- 10% discount for currently enrolled students or faculty and staff**
- 10% discount for active military members**
- 15% discount for UT Gardens member at the family level or above**
(visit: <http://utgardens.tennessee.edu/support.html> to join)

A non-refundable deposit of ½ total rental fees (cash, checks, M.C, Visa, Discover accepted) and a signed Rental Agreement must be received in order to secure and hold the date. Reservations are on a first come first served basis. Final balance is due no later than four (4) weeks prior to the event. Damage deposits are required for all events aside from Micro Weddings. This damage deposit (\$500) is fully refundable within 14 days of the event and is due at the time of the final balance payment.

Cancellation policy:

A 50% refund of the total rental fees (if they have been paid) will be given if notice of cancellation is received prior to seven days before the event. No refunds are given within seven days of the event. No refunds are given for inclement weather.

The event is limited to the determined outdoor garden location and is for a four-hour time slot, including event set-up and break down.

Other considerations:

- The rental fee does not include tent and chair rental, which if desired must be provided through an approved rental company.
- **Fall weddings:** We are unable to book any events on Fridays or Saturdays of UT Home Football Games. Check out <https://utsports.com/sports/football/schedule> for the latest schedule.
- Saturdays in May and June are reserved for 4+ hour events only.
- Placement of chairs, set-up of sound equipment, all photography, etc. must take place during the four hours for which the Garden has been rented unless special permission has been obtained from a member of the Gardens' event staff.

To schedule at a site visit, reserve a date, contact us with additional questions, or for a complete list of conditions for rentals at (865) 974-3656 or email at lmcarver@utk.edu or Holly Jones at hjones3@utk.edu.